

This facilitator guidebook is designed to support you in leading the co-design workshop. Its purpose is to help participants collaboratively envision the future of the UDesign Justice Initiative, one rooted in equity, justice, and care.



Message from Cecile:

Welcome to the UDesign Justice Initiative's Co-Design Workshop #2. This session builds on the momentum of Workshop #1 and is focused on co-deciding the framework and next steps for the UDesign Justice Initiative. As a facilitator, your role is to guide discussions, ensure inclusive participation, and help document community-driven insights around three key themes: funding strategies, partnership building, and future directions.

Workshop Goals

- Outline viable funding strategies for sustaining the initiative
- Identify potential partnerships across sectors
- Co-develop next steps to advance the UDesign Justice Initiative's mission



Overview

5:00 - 5:20 PM: Arrival, food, and informal introductions

5:20 - 5:50 PM: Welcome and recap of Workshop #1 - Presentation

5:50 – 6:00 PM: Break and Refreshments

6:00 - 6:30 PM: Breakout Group Discussions - #1: Funding Strategies

6:30 - 7:00 PM: #2: Identifying Potential Partnerships

7:00 - 7:30 PM: #3: Identifying Next Steps for UDesign Justice

7:30 - 7:50 PM: Group Report Back and Reflection

7:50 - 8:00 PM: Closing and Next Steps

Activity # 1: Identifying Funding Opportunities and Strategies

Time: 30 minutes

Purpose

To secure diverse, values-aligned funding that sustains the UDesign Justice Initiative's work in codesign, community research, and spatial justice education—while centering relationships with historically excluded communities.

Activities and Prompts:

Step 1: Exploring Existing Knowledge

These prompts help surface what participants already know or have experienced.

 Where have you or your organization received funding in the past?

Follow-up:

- Was it public, private, or community-based?
- What worked well?

Step 2: Mapping the Landscape

These prompts encourage participants to brainstorm potential funders or collaborators across sectors.

 Can you name any grants, foundations, or programs that align with UDesign's values?
 (e.g., local government, universities, health agencies, design firms, philanthropies)

Activity: Use the quadrant diagram to capture answers in your group.

 Are there any organizations or networks you've seen fund similar work—here or elsewhere?

Step 3: Strategy Building

These help the group move from brainstorming to planning.

 Which of these opportunities seems realistic in the next 6-12 months?

Activity: Use dots or votes to prioritize.

 What roles or relationships do we need to build to access these funding sources?

Quadrant Activity: Mapping Potential Funders & Collaborators	
PUBLIC SECTOR (e.g., local gov't, health agencies)	PHILANTHROPY & FOUNDATIONS (e.g., McConnell, Atkinson)
COMMUNITY-BASED (e.g., grassroots orgs, mutual aid)	PRIVATE & ACADEMIC SECTORS (e.g., firms, universities)

Activity # 2: Identifying Partnerships

Time: 30 minutes

Purpose

To assist participants in discovering potential partnerships for UDesign. Facilitators can utilize these prompts and activities to pinpoint existing relationships and ignite ideas for collaboration with other partners.

Prompts:

These prompts help surface relationships/partnerships that participants already have.

- Who are you already working with or have worked with in the past on projects related to design, justice, planning, or equity?
- Are there individuals, community members, or groups whose work aligns with the UDesign Justice Initiative?

Activities:

1. Who's at the Table? Who's Missing?

Goal: Identify current and missing partners.

Instructions:

- Draw or imagine a large round table.
- Ask participants:
 - Who is already at the table supporting this work?
 - Who is missing, but should be involved?
- Write names/groups on sticky notes and place them on the flip charts.

Debrief: Discuss why some voices are missing and how to meaningfully invite them in.



2. Partner Brainstorm Map

Materials: Flip chart, sticky notes, and markers.

Goal: Generate and categorize potential partners.

Instructions:

- Place "UDesign Justice Initiative" in the center of a flip chart.
- Ask:
 - Who are individuals or organizations aligned with our values or goals?
 - Who has influence, resources, or community trust?
- Use sticky notes to map them around the center and cluster by type (e.g., academic, grassroots, public).
- **Debrief:** Identify which partners to prioritize and next steps for outreach.



Activity # 3: Identify Next Steps

Time: 30 minutes

Purpose

To help participants identify the next steps for the UDesign Justice Initiative, facilitators can use these prompts and activities that promote reflection, alignment, and action planning. Below are engaging prompts and two practical activities designed to clarify direction and build momentum.

Reflective Prompts:

- What's one action we can take in the next 3 months that would move this initiative forward?
- Where are we seeing the most energy or urgency—what should we build on right now?
- What are we hearing from community partners that we need to act on?
- What should we prioritize: governance, funding, partnerships, communication, or programming?

Activities:

1. Start, Continue, Stop

Goal: Identify actionable next steps by clarifying what's working and what needs to change.

Instructions:

- On a board or flip chart, make three columns:
 - Start: What new actions or practices should we begin?
 - Continue: What's working well that we should maintain?
 - Stop: What's no longer serving us or misaligned with our values?

Process:

- Participants write ideas on sticky notes and place them in the appropriate column.
- Group similar ideas and discuss priorities.

2. Roadmap to Action

Goal: Build a shared timeline for near-term goals.

Instructions:

- Create a visual timeline with 3 phases:
 - Now (0-3 months)
 - Soon (3-6 months)
 - Later (6+ months)

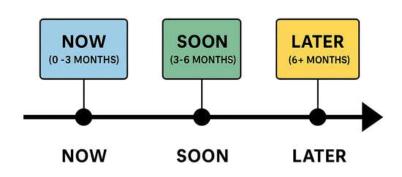
Prompt participants:

- What should happen in each phase?
- Who needs to be involved?
- What resources would be needed to accomplish the task?
- What would success look like at each stage?

Debrief:

 Identify potential partners, deadlines, and what resources are needed to move each step forward.

ROADMAP TO ACTION



Facilitator Closing Reflection

Thank you all for being here today and for showing up with your insights, your experiences, your hopes, and your truths.

Over the course of this workshop, we've taken meaningful steps toward shaping the future of the UDesign Justice Initiative. Together, we've identified the values and partnerships that matter most, explored possibilities for funding and collaboration, and begun charting a path forward.

What makes this work powerful isn't just the idea, it's the way we do it. Grounded in care, in equity, in co-creation, and in the belief that those most impacted by injustice must be centered in the work of change. This initiative is not just a project, it's a commitment. And that commitment is strengthened by the relationships we're building here: across disciplines, communities, and lived experiences.

Before we close, I invite you to take a moment to reflect:

- What's one insight you're leaving with?
- What's one action you feel called to take?
- And how might we continue this work together-beyond today?

On behalf of the UDesign team, thank you for walking this path with us. We look forward to staying connected and building what's next with you.

Conclude the session and get ready for the group to share insights with the larger audience by selecting a spokesperson from your team.

